



KY



# Guthrie Heritage Days Festival

## Arts, Crafts, New Merchandise Vendor Application

### Saturday, September 21, 2024 -- Rain or Shine!

**Location:** Guthrie, KY Ewing Street (Highway 41) which is the main street running through downtown. Vendors will be set up in sections most visible to foot traffic. NO VEHICLES ALLOWED TO PARK ON SIDEWALKS OR EWING STREET during the event!

**Space Size:** 20 ft X10 ft -Parking space size on the street only! Limited spaces will be available. (Be sure to indicate if you are reserving more than one space!) **If your trailer or vehicle is longer than 20 ft including the hitch, you will need to reserve two spots.** The Heritage Day committee reserves the right to determine in which area you will be placed. **BE prepared for all weather conditions as there are NO REFUNDS!!** WE will also offer a limited amount of 10ft x 10ft spaces for \$20/no electric.

**Space Price:** \$35/No electric - \$45/Electric (ONLY for one cash register or fan) if application is received by August 31<sup>st</sup>. If received after this date, the fee is \$45/no electric or \$55/Electric. Churches & Non-Profit - \$10. You will need to provide everything you need to set up including tables, chairs, displays and tent if desired. **You may bring a generator to ensure you have the electricity you will need. Spaces with electric are limited (only for ONE cash register, or fan) and will be sold in order of application date – First come, First served!** Please NOTE: Electric will be limited if more than those items listed are used. Confirmation on space assignments will be sent by September 13th.

**PAYMENT:** Make checks payable to the City of Guthrie/Memo line Heritage Days. Send application along with check or money order to City of Guthrie Heritage Days, PO Box 125, Guthrie, KY 42234. Application and payment are due NO LATER than **AUGUST 31, 2024.**

**Please Note:** Events start September 21, 2024, at 9:00 a.m. Vendors are welcome to set-up on Friday Saturday morning starting at 6:30 a.m. The roads will be closed down at 6:30 a.m. to allow you to set up (please do not block the street). Vehicles must be moved by 8:45 a.m.

**WHEN YOU ARRIVE: Go immediately to Guthrie City Hall to Check-in and receive your space assignment.**

City of Guthrie Heritage Days, PO Box 125 Guthrie, KY 42234 (270)-483-2511, or email . . . [cwofford@cityofguthrie.org](mailto:cwofford@cityofguthrie.org)

#### Arts, Craft, New Merchandise Vendor Application

Company Name \_\_\_\_\_ Your Name/Contact \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Web Site \_\_\_\_\_

Type of Booth:  Craft Items;  Flea Market items;  Direct Sales/Catalog;  New Merchandise;  Other

Description of Services/Items for sale \_\_\_\_\_

**Number of Spaces Requested - (PLEASE make checks payable to Guthrie Heritage Days and include payment with this form)**

# of Spaces (20 x 10) \_\_\_\_\_ X space rent \_\_\_\_\_ + Electric Fee \$ \_\_\_\_\_ = Total Cost \_\_\_\_\_

# of Spaces (10 x 10) \_\_\_\_\_ X space rent \_\_\_\_\_ = Total Cost \_\_\_\_\_

(Church or Non-Profit) - # of Spaces( specific size) \_\_\_\_\_ X rent \_\_\_\_\_ + Electric \$ \_\_\_\_\_ = Total \_\_\_\_\_

I agree to be fully responsible for any and all property damage or personal injury incurred by me, my agents, servants or employees, and to hold the City of Elkton, Kentucky harmless, as well as indemnify the City of Guthrie, Kentucky for any allegation of claim, direct or indirect, for personal injury or property damage as may be brought against them by reason of any act by me, my agents, servants or employees

\*Vendor Signature \_\_\_\_\_ Date signed \_\_\_\_\_ Print vendors Name \_\_\_\_\_

**FOR OFFICE USE ONLY:** Date Paid \_\_\_\_\_ Method of Payment \_\_\_\_\_ Amount paid \_\_\_\_\_ Space(s) Assigned \_\_\_\_\_