

CITY OF GUTHRIE
COUNCIL MEETING
September 10, 2019 7:00pm

	<u>Present</u>	<u>Absent</u>
Council Members:	Pam Turner	
	Norma Williams	Katie Covington
	Harry Green	
	Chad Johnson	
	Mary King	

Mayor Covington called the meeting to order at 19:00 hours. There was a quorum present.

Public Comments: none

Reading Minutes: The minutes were read by the City Council Members for the meeting on August 13, 2019 and were approved as read. A motion to accept the minutes was made by Norma Williams and seconded by Mary King. This motion carried unanimously. The minutes were also read by the City Council Members for the special called meeting on September 3, 2019 and were approved as read. A motion to accept the minutes was made by Mary King and seconded by Harry Green. This motion carried unanimously.

Financial Report: The August 2019 financial reports were read by the City Council Members and approved as read. A motion to accept the financial reports was made by Harry Green and seconded by Pam Turner. This motion carried unanimously.

Fire Report: None

Utility Report: There was no utility report because Benn allowed Steve Townsend to speak regarding the badger upgrade. The notes are below under new business.

Police Report: Chief Blumel gave the police report and it is attached.

Engineering Report- The engineering report was read by Mike McGhee and is attached. Pay requests were voted on and they are as follows:

Pay Requests: Novelis Sewer, Novelis Gas and Green Acres total \$946,419.78. A motion to approve was made by Chad Johnson and seconded by Mary King. This motion carried unanimously.

Old Business: a.) **Second Reading of Ordinance 2019-12 Ad Valorem-** a motion to approve was made by Harry Green and seconded by Pam Turner. This motion carried unanimously.

b.) **Second Reading of Ordinance 2019-11 An Ordinance Amending the Annual Budget and Appropriations for The City of Guthrie, Kentucky, For the Fiscal Year Beginning on July 1, 2019 and Ending June 30, 2020-** a motion to approve was made by Harry Green and seconded by Pam Turner. This motion carried unanimously.

New Business: **a.) Badger Meter Reading System-** Mr. Steve Townsend with Core & Main came and spoke to the council explaining that they have had several software upgrades since we purchase ours around 15 years ago. He informed the council that after June of 2020 Badger will no longer support our billing software and that we can still use it, but if something breaks, they cannot provide support. There is a new software that he recommended us invest in that would cost \$13,400 but would eliminate the costly monthly maintenance fees that we currently pay. Instead, we would pay monthly \$.05 per meter per month. Nothing was voted on as it was just an informative meeting this time.

b.) Kent Latham-Water Deposit Vouchers- Kent spoke and brought Wanda Brown from PACS with him to explain how the program works in hopes Guthrie will come on board. PACS is a program that will help low income families with finances such as utility deposits. PACS will approve the customer and then send a voucher to the city that serves as guaranteed payment of that deposit. Guthrie would get the money anywhere in 4-6 weeks after it has been processed in Hopkinsville. A motion to approve was made by Norma Williams and seconded by Mary King. The motion carried unanimously.

c.) Discussion of Guthrie Code of Ethics Ordinance- City Attorney Jeff Traughber reviewed our Code of Ethics and noticed that we had not been compliant in having our Elected Officials fill out the Statement of Financial Interests. He said he wanted to get compliant immediately, so he gave each of them a form and instructed them to fill it out and return to City Hall to be kept in the Clerk's office.

d.) New Account for Alcohol Revenue- we need to open a new account for the alcohol revenues now that the budget amendment has been approved. This account will be under the City's EIN number with signers Jimmy Covington, Alison Austin and Patricia Shepherd. A motion to approve was made by Harry Green and seconded by Pam Turner. This motion carried unanimously.

e.) Discussion of Policies and Procedures proposed changes- Policies and Procedures are in need of updating to ensure compliance and to stay competitive with other cities and with the changing times. The policy has not been updated or changed in approximately 25 years. The proposed changes are attached. The council wanted a copy of the current policy to compare and we will revisit this next meeting.

f.) Executive Session-KRS 61.810 (c) Discussions of proposed or pending litigation- a motion was made at 20:08 by Mary King to enter executive session because discussion in public could hinder decisions. The motion was seconded by Harry Green and carried unanimously. A motion to exit executive session at 20:30 was made by Mary King and seconded by Harry Green. This motion carried unanimously.

Mayor's FYI- none

Adjourn: A motion to adjourn at 20:30 was made by Harry Green and seconded by Pam Turner. This motion was carried unanimously.

Adjourn at 20:30 1 hours, 30 minutes

Minutes by Alison Austin, City Clerk

James Covington, Mayor