

**CITY OF GUTHRIE**  
**COUNCIL MEETING**  
**Special Call**  
**October 3, 2019 7:00pm**

	<u>Present</u>	<u>Absent</u>
Council Members:	Pam Turner	
	Norma Williams	Katie Covington
	Harry Green	
	Chad Johnson	
	Mary King	

Mayor Covington called the meeting to order at 19:00 hours. There was a quorum present.

**Reading Minutes:** The minutes were read by the City Council Members for the meeting on September 10, 2019. Mary King brought up one mistake in the amount of years it had been since the last policy and procedures update, changing it from 25 to 14 years. A motion to accept the minutes with this change was made by Harry Green and seconded by Mary King. This motion carried unanimously.

**Financial Report:** The September 2019 financial reports were read by the City Council Members and approved as read. A motion to accept the financial reports was made by Pam Turner and seconded by Harry Green. This motion carried unanimously.

**Fire Report:** Tommy Clinard gave the report and let the council know a pipe in the fire truck has a hole that needs to be fixed. Kenneth is going to look at it and see what the options are to fix and get a price. Also, he was pleased to announce that they did well at Heritage Days netting around \$300.

**Utility Report:** Dwight Luton started out with a change order in the Novelis Gas Contract for \$67,545. There is no change to Guthrie as it is all grant money, but it still needed a vote. A motion to accept was made by Pam Turner and seconded by Chad Johnson. This motion carried unanimously. Benn Stahl gave the utility report and said the water tank was drained and the renovations were complete. Bids came in for the sewer renovations and we will be voting on those soon. He made mention that we need to act on the Badger software system that was presented last meeting. It will come later in this meeting as well, but acceptance of this software will allow us to read what we have for years to come without having to replace meters immediately.

**Police Report:** Chief Blumel gave the police report and it is attached.

**Engineering Report-** in Mike McGhee's absence there was no engineering report.

**Old Business:**

- a) **Badger Meter System-** At the previous meeting it was explained that our system is out of date and will no longer be supported, causing us to need an upgrade to continue to read meters. A motion to accept was made by Harry Green and seconded by Chad Johnson. This motion carried unanimously.

**New Business:**

- a) **Executive Session KRS 61.810.1(f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.** - A motion to enter both executive session discussions was made by Harry Green at 19:19 and seconded by Pam Turner. This motion carried unanimously because discussion in public could hinder decisions.
- b) **Executive Session-KRS 61.810 (c) Discussions of proposed or pending litigation-** A motion to exit executive session at 19:28 was made by Mary King and seconded by Harry Green. This motion carried unanimously.
- c) **Chad Johnson-Audio Visual Presentation to Guthrie City Council over confrontation with Mayor-** Chad played an audio recording of a voicemail Mayor Covington left him after requesting open records. He also played an audio recording of a confrontation he had with the Mayor once he picked those records up at City Hall. Chad was concerned with this behavior and wanted the council to hear what had happened. Mayor Covington apologized for his language and Chad apologized for his as well. No action taken.
- d) **City and Deputy Clerk job title classes-exempt vs nonexempt and salary vs hourly-** It was brought to our attention that the clerks' job description did not state whether the position was exempt or non-exempt. It has been assumed that both were exempt but after doing research Attorney Jeff Traughber concluded that the Clerk's position could remain exempt with an Administrative Exception, but the deputy clerk had to be changed to non. With this, the City Clerk would be salary, not eligible for overtime and could get comp time with those hours being tracked. The deputy clerk position would be hourly, had the potential to accumulate overtime and a time sheet was required. Also, the comp time that was earned by the deputy clerk needed to be paid out as overtime since there is no eligibility for comp time in a nonexempt position. Mary King wanted the discussion to be tabled until someone could research it, but Attorney Traughber advised he had already researched it and it needed to be changed. A motion to accept the changes was made by Harry Green and seconded by Pam Turner. This motion carried unanimously.
- e) **Two new accounts for sewer bond-**now that the sewer bond has moved to permanent financing, we must open two new accounts for short lived assets and debt reserve. Money will need to be moved from sewer to each of these accounts monthly. Signers will be Jimmy Covington, Alison Austin and Patricia Shepherd. A motion to accept was approved by Harry Green and seconded by Norma Williams. This motion carried unanimously.

**Mayor's FYI-** We were happy to discover the interest rate on the sewer bond was lower than expected. It was quoted at 3.125% initially but once it closed it was at 2.33%

If anyone has anything to discuss or propose change to, they need to get with one of the clerks at least 48 hours prior to a meeting and do a written request so that the City Clerk can put the item on the agenda where a proper discussion and vote can take place.

**Adjourn:** A motion to adjourn at 19:48 was made by Pam Turner and seconded by Harry Green. This motion was carried unanimously.

Adjourn at 19:48 0 hours, 48 minutes

Minutes by Alison Austin, City Clerk

James Covington, Mayor