

**CITY OF GUTHRIE**  
**COUNCIL MEETING**  
**December 10, 2019 7:00pm**

	<u>Present</u>	<u>Absent</u>
Council Members:	Katie Covington Harry Green Chad Johnson Mary King Pam Turner Norma Williams	

Mayor Covington called the meeting to order at 19:00 hours. There was a quorum present.

**Reading Minutes:** The minutes were read by the City Council Members for the meeting on November 12, 2019. A motion to accept the minutes was made by Pam Turner and seconded by Mary King. This motion carried unanimously. The minutes were read by the City Council Members for the meeting on November 20, 2019. A motion to accept the minutes was made by Mary King and seconded by Chad Johnson. This motion carried unanimously.

**Financial Report:** The November 2019 financial reports were read by the City Council Members and approved as read. A motion to accept the financial reports was made by Harry Green and seconded by Pam Turner. This motion carried unanimously.

**Mainstreet Report:** Todd Thomas gave an update on the Abshire Building. Mainstreet purchased it and made several outside upgrades. They plan to finish upgrading the inside and turning the back 1/3 of it into their office while leaving the 2/3 in the front available to lease to a potential new business. Ray Wheeler gave an update to the flowers downtown. They were filled this summer and it really helped to beautify downtown. For winter they have been filled with Evergreens and have plans to expand even more in the summertime. Russ Longhurst gave an update on Pocket Park. The bathrooms are complete and fully functional. Tracy passed out a flyer with some financial updates and is attached. She made note that Guthrie is seeing a \$34.35 return on their investment to Mainstreet.

**Fire Report:** Tommy gave the fire report and said everything was good on his end.

**Utility Report:** Benn Stahl gave the report and is attached. He did mention that we are looking to purchase 50 manhole lid structures and inserts for a total of \$19,353.50. We will get reimbursed from our KIA loan, but the check has to be written and invoice paid before we can do a draw request. A motion to approve was made by Chad Johnson and seconded by Mary King. This motion carried unanimously.

**Police Report:** Chief Blumel gave the police report and it is attached.

**Engineering Report-** There was no engineering report this month.

**Old Business:**

**2<sup>nd</sup> Reading Ordinance 2019-14 Annexation of LTRWC-** a motion to accept was made by Mary King and seconded by Harry Green. The motion carried unanimously with a roll call of all yea's.

**2<sup>nd</sup> Reading Ordinance 2019-13 Annexation of Stagecoach Inn-** a motion to accept was made by Harry Green and seconded by Norma Williams. The motion carried unanimously with a roll call of all yea's.

**New Business:**

**Christmas Parade Financial discussion:** - the city paid the invoice to Guthrie Hardware for the hanging of the banner out of donation money received by Elkton Bank and Trust. When it was paid it, it was brought to our attention that an additional \$112 had been charged that was not approved by council to pay. Being that there was no additional donation money to pay this addition, a vote was needed to pay it out of General Fund allowing it to be a donation from the city to the parade. A motion to approve was made by Mary King and seconded by Harry Green. This motion carried unanimously with 5 votes yea and a no from Pam Turner. It was also advised by Jeff Traugher that going forward, when dealing with finances for events, donations need to come to the city, invoices are to be paid by the city and the only time a volunteer is to be paid directly is when it is a reimbursement request where a receipt is present.

**1<sup>st</sup> Reading Ordinance 2020-1 An Ordinance Requiring Identifying House Numbers-** a motion to accept was made by Harry Green and seconded by Katie Covington. This motion carried unanimously.

**Roofing City Hall-** a bid was made by Shane Quarles for a total cost of \$8,675. It was tabled to allow time to try and receive more bids.

**Approval of Bid for Road Resurfacing-** low bid came from Scotty's Contracting and Stone at \$82,970. A motion to approve was made by Pam Turner and seconded by Katie Covington. This motion carried unanimously.

**Discussion of Zoning and Building Permit Fees-Certified Letters-** we have been notified by CDS that the postal service has raised their fees for certified letters and mailings from \$5 to \$7. Currently we are charging the \$5 and to avoid taking a loss, a vote is needed to propose a change. The planning commission board will then hold a public hearing and make a recommendation to council following the hearing. A motion was made to propose the change by Mary King and seconded by Norma Williams. This motion carried unanimously.

**Todd County Chamber Invoice-** we received our renewal letter in the mail for our 2020 level of sponsorship to the chamber. A motion was made to keep the level the same as last year for \$500 by Mary King and seconded by Pam Turner. This motion carried unanimously.

**Right of Way Easement-**Jeff Traugher has the easement executed for Todd Thomas for the Jalapeno Grill Parking area. The council gave the approval for Jimmy to sign.

**Todd Thomas-** Jeff said that Todd was wanting to purchase a piece of property that was heavily encumbered with liens. It would mean that the city would collect property taxes on it dating back to 2008, but in order to purchase the property he needed the city to waive \$1600 worth of penalties. The total amount due was right around \$3600 before any waiver. A motion to approve was made by Harry Green and seconded by Chad Johnson. This motion carried unanimously.

**Mayor's FYI-** Open house will be December 13, 2019 from 11-1 at senior citizens. It's being catered by Red Top. The live nativity scene presented by Mainstreet is December 18, 2019 from 6-7. City of Guthrie will be serving free soup and sandwiches in Senior citizens that night from 5:30-6:30.

**Adjourn:** A motion to adjourn at 19:54 was made by Harry Green and seconded by Pam Turner. This motion was carried unanimously.

Adjourn at 19:54 0 hours, 54 minutes

Minutes by Alison Austin, City Clerk

James Covington, Mayor